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February 28, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT FOUR NOTICES OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AND THE HOSPITAL PREPAREDNESS PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments from the Centers for Disease Control and Prevention (CDC) that are consistent with the requirements of Notice of Award (NA) 5U90TP000516-01 that reflect non-material and/or ministerial revisions to the award's terms and conditions and allow for the rollover of unspent funds and/or redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA 5U90TP000516-02 REVISED Amendments 2, 3, 4, and 5 issued on September 12, 2013, December 4, 2013, December 18, 2013, and January 9, 2014, respectively, for the Public Health Emergency Preparedness and Hospital Preparedness Program Cooperative Agreement for the period July 1, 2013 through June 30, 2014 (Budget Year 2).

AMENDMENT 2

This amendment increases Financial Assistance Base funds in the amount of \$24,537 and decreases Direct Assistance funds in the amount of \$24,537. The additional Base funds are restricted, pending receipt of a revised budget.

AMENDMENT 3

This amendment authorizes: 1) the redirection of Base funds in the amount of \$690,233, including all previously restricted Base funds; and 2) approval of the Department of Health Services' Hospital Preparedness Program revised budget in the amount of \$9,987,397.

Redirection of Base Funds:

A total of \$690,233 is redirected as follows:

Personnel: A total of \$665,696 will be used to continue funding a number of Department of Public Health (DPH) Acute Communicable Disease Control Program staff performing surveillance and epidemiological

intervention as part of the grant requirements and one staff to assist with preparedness contracting matters.

Supplies: A total of \$14,977 will be used to promote community resilience to monolingual participants at coalition meetings and procurement of shipping and packing supplies for the Communicable Disease Control and Prevention Veterinary Program.

Other Budget Category: A total of \$9,560 will be used to print, store, and deliver community preparedness and resiliency materials, as well as destroy those materials that have become obsolete.

AMENDMENT 4

This amendment corrects a typographical error contained in Amendment 3. The formulas in the funding spreadsheet were not correct, which resulted in changes on the award sheet.

AMENDMENT 5

This amendment authorizes the carryover of unspent funds in the amount of \$2,570,144 from Budget Year 1 to Budget Year 2 consisting of \$1,862,613 Base and \$707,531 Cities Readiness Initiative (CRI) funding.

Carryover of Base funds:

A total of \$1,862,613 is allocated as follows:

Contractual: A total of \$1,384,826 will support the emergency preparedness activities of the City of Long Beach (\$85,110) and the City of Pasadena (\$13,188), development of a community resilience evaluation and analysis tool for the community resilience project (\$97,020), continuation of the "Emergencies Do Happen/Know Your Neighbors" emergency preparedness education and community outreach campaign (\$477,401), development and implementation of a mobile evaluation tool that includes text messaging (SMS) and interactive voice (IVR) application to determine the effectiveness of emergency preparedness outreach (\$69,681), evaluation of the impact of climate change upon heat related mortality within Los Angeles County (\$56,220), inclusion of a climate change survey module in the upcoming Los Angeles County Health Survey (\$200,000), management and coordination of electronic lab reporting by temporary personnel (\$85,869), facilitation of emergency preparedness coalition meetings by DPH Community Health Services staff (\$50,000), security services for the Public Health Laboratory (\$166,337), and development of a leadership program for DPH nurses who will work with a vendor to plan, organize, conduct, and evaluate the leadership development program on preparedness, community resilience, and community recovery (\$84,000).

Travel: A total of \$4,017 will support staff attendance at the 2014 Association of Public Health Laboratories National Meeting.

Supplies: A total of \$26,000 will be used to procure a portable audience response system to capture participant consensus on emergency preparedness and community resilience priorities.

Other Budget Category: A total of \$447,770 will be used for translation of multi-cultural and risk communication materials with emergency preparedness and resiliency messaging, reconfiguration of office space, utility service for the Public Health Laboratory training facility, and maintenance of laboratory equipment.

Carryover of CRI funds:

A total of \$707,531 is allocated as follows:

Contractual: A total of \$448,341 will support points of dispensing and medical countermeasure activities of the City of Long Beach (\$10,492) and the City of Pasadena (\$2,577), data collection and upgrade of the Point Of Dispensing Digital Countermeasure System (\$100,000), development of a five-year Homeland Security Exercise and Evaluation Program for DPH (\$80,000), facilitation of the whole community planning initiative (\$57,500), a modeling survey to assess current plans and identify gaps in the current mass prophylaxis process (\$70,772), technical support and services to aid in the implementation of the new inventory management system (\$100,000), and participation of environmental health strike team members in a public health emergency exercise (\$27,000).

Travel: A total of \$17,634 will support staff attendance at the Harvard School of Public Health Meta-Leadership Building Program and the Harvard School of Public Health Analyzing Risk: Principles, Concepts and Applications Program.

Supplies: A total of \$238,556 will be used for medical countermeasure dispensing supplies, the public health emergency notification system, and humidity monitors for the DPH pharmacy.

Other Budget Category: A total of \$3,000 will support training of personnel on geographic information systems to guide planning and management of medical countermeasures.

All other terms and conditions of the original NA remain in effect. Notification of the acceptance of these amendments was delayed pending receipt of Amendments 3 and 4.

County Counsel has reviewed and approved CDC NA Number 5U90TP000516-02 REVISED Amendments 2, 3, 4, and 5 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:fs
#02862

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisor
Director of Health Services